

**Watervliet Joint Fire Board**  
**Meeting Minutes January 16, 2018**

The meeting was called to order at 7:00 pm by Chair Fizzell who led us in the Pledge of Allegiance

Joe Stepich was absent from the meeting.

David Brinker made a motion to adopt the minutes from the December 19,2017 meeting. Motion was supported by Melanie Marvin, all in favor, motion carried.

Treasurer Brinker gave a verbal treasurer's report. Motion was made by Melanie Marvin to approve the treasurer's report and payables in the amount of \$31,807.45. Motion was supported by Dan Hutchins, all in favor, motion carried.

Chief Jones' report is on file.

Lt. Whitney's report is on file.

2<sup>nd</sup> Lt. – Nothing to report

Training Lt. – Nothing to report

Steve Torres presented a letter of concern to the board and requested a leave of absence. He was told to go through the proper channels with his concerns. Dan Hutchins verified with Chief Jones that there is a written policy regarding the proper process. Melanie asked where she could find a copy of the policy. She stated that while she was not lending any merit to the letter, she felt as a board member, she should be familiar with what the policy is. Chief Jones told her the policy can be found on Tex-Com. No further discussion.

Old Business – The department has not yet received the payment for the firetruck and misc. equipment that was sold. Payment was to be funded by December 29, 2017. Chief Jones has been in contact with the department that bought it and the holidays have slowed the process down due to authorized signers not being available. It was suggested by Melanie that we press them with a deadline for payment or return the truck and equipment. Chief Jones agreed to do so.

Chief Jones is still working with Tom Baldwin, building inspector on the site plan. The existing site plan which has been used since 2012 is still working. The monetary information needs to be decided and added to it. Dan Hutchins expressed that he is against any additional charges to businesses coming in, investing in our community. Some discussion was had and no decision was made.

New Business – Chief Jones presented each board member with a Certificate of Appreciation. No other new business.

Anyone to be heard – No one to be heard.

Meeting was adjourned at 7:54 pm Motion to adjourn the meeting was made by Deane Fizzell and supported by Melanie Marvin, all in favor, motion carried.

The next meeting will be on February 20, 2018 at 7:00pm.

Respectfully Submitted,

Melanie Marvin

Secretary