

**WATERVLIET CHARTER TOWNSHIP
REGULAR BOARD MEETING**

July 18, 2011

7:00 p.m.—Watervliet Township Hall

Dan Hutchins called the meeting to order at 7:00 p.m. followed by the Pledge of Allegiance. Present: Dan Hutchins, Patricia Bambrick, Tom Scheid, Bob Wallace, Joe Stepich, Joe Matthews and Vick Kinzler.

Board Reports:

- *Minutes: Moved* by V Kinzler, supported by J Stepich to accept the minutes of the June 20th Regular Board Meeting and July 5th Special Board Meeting as printed. Approved.
- *Treasurer's Report: Moved* by B Wallace, supported by J Matthews to accept the June 30, 2011 treasurer's report as presented. Approved.
- *Bills: General-\$101,498.12; Payroll-\$16,706.28. Moved* by T Scheid, supported by P Bambrick to accept the payment of bills as presented. Approved.

Correspondence:

- David E. Mayne – Homestead exemption
- Norman R. Wilhelmsen – Hetherington Park

Other Reports: Police; Paw Paw Lake Wastewater Treatment Plant; Fire Board.

Old Business:

- *CMAQ* – Medical Park Dr. sidewalk has gotten all the needed approvals; grade approvals are scheduled; plans will be finalized 2-3 months after that. Discussion was held regarding extension of the sidewalk further to the east at an additional cost of \$6,000. Construction is expected to begin in spring 2012.
 - *Moved* by J Stepich, supported by B Wallace to approve the full project up to \$72,592.50 contingent upon Watervliet City's approval of the additional sidewalk extension. AYE: J Matthews, V Kinzler, J Stepich, B Wallace, T Scheid, P Bambrick, D Hutchins.
- *Special Assessment District* – 35 acres from the golf course were added to the district; Spicer has calculated 53.1% of the total land mass has signed petitions in favor of the district. The first public hearing will be held July 23rd at Watervliet High School; the assessment district map will be available at the hearing. Discussion was held regarding further verification of signatures; additional petition signatures continue to be pursued.

New Business:

- *Audit* – Seth Timmons from Gerbel & Co. reported on the Fiscal Year 2010-11 Financial Reports. The Township got a Clean Opinion-the highest available; is in excellent financial condition; the budget was well done; township staff was well prepared and very helpful.
- *North Berrien Senior Citizen Board* – The Township acknowledged the years Josephine Null gave in serving on the board. It was suggested that we not appoint a new township representative to the board.

Other Business:

- Four Winds LRSB meeting update;
- Jail crew will be made available to help clean up storm debris
- a generator was rented for 48-72 hours for Lift Station 1
- Lift Station 3 was hit by lightning- insurance claims will be filed

Announcements:

- August meeting date
- SAD Public Hearing
- September meeting will be the second Monday

Guests:

- R Quinn – Will Berrien County apply for FEMA funds for storm clean-up?

Adjournment:

- **Moved** by V Kinzler, supported by J Stepich at 8:18 p.m. to adjourn. Approved.

Respectfully Submitted,

Patricia Bambrick, Clerk

Dan Hutchins, Supervisor