

**WATERVLIET CHARTER TOWNSHIP  
REGULAR BOARD MEETING**

**June 20, 2011**

**7:00 p.m.—Watervliet Township Hall**

Dan Hutchins called the meeting to order at 7:00 p.m. followed by the Pledge of Allegiance. Present: Dan Hutchins, Patricia Bambrick, Tom Scheid, Bob Wallace, Joe Stepich, Joe Matthews and Vick Kinzler.

**Board Reports:**

- *Minutes: Moved* by V Kinzler, supported by J Matthews that the minutes of the May 16<sup>th</sup> Regular Board Meeting and June 8<sup>th</sup> Special Board Meeting be accepted as printed. Approved.
- *Treasurer's Report: Moved* by P Bambrick, supported by V Kinzler that the May 31, 2011 treasurer's report be accepted as presented. Approved.
- *Bills:* General-\$71,216.50; Payroll-\$15,635.80; Millage Disbursement-\$36,779.05. *Moved* by B Wallace, supported by J Stepich to accept the payment of bills as presented. Approved.

**Correspondence:** None

**Other Reports:**

- Berrien County Sheriff's Dept. April report; Wastewater Treatment Plant; Fire Department Emergency Response Activity; and Medic 1.

**Old Business:**

- *Planning Commission - Township owned properties:* The Planning Commission presented a list of township owned properties, of which four of six the properties may be under consideration for liquidation. Trustees were asked to visit the sites of the properties, and to consider the cost involved if the township were to divest itself of any of the properties versus any income that may be realized from their sale. Those costs could include title research and survey costs. Benefits of the sale(s) include putting the properties back on the tax roll.
- *Paw Paw Lake Special Assessment District:* P Bambrick reported that the estimate of legal cost for the public hearings, publications, attendance at two public hearings would be \$6000 to be split between the townships. Mailing of notices to affected property owners would be in addition to the amount. P Bambrick reported that Sandy Kraemer, Coloma Township clerk, indicated she hoped to have her review of petition signatures completed by the end of the week. Action on the adoption of the first resolution and approval of costs may require that each township call a special board meeting. J Stepich reported on the follow up he made to questions raised at the June 8<sup>th</sup> Special Board Meeting about benefit determination analysis; Webster Lake, Indiana; and the acceptance of additional pro-assessment district petitions.
- *Safe Routes to School:* Alan Smaka, Wightman Associates, reported on the status of the Medical Park Drive/St. Joseph Street project.

**New Business:**

- *Audit – Gerbel & Company, P.C.:* The Financial Report will be made by Seth Timmons at the July 18<sup>th</sup> board meeting. P Bambrick, praising the township staff, reported on the improvements in internal controls and accounting practices.
- *North Berrien Historical Society:* Alex Gates reported on upcoming events.

- *Fireman's Association: **Moved*** by V Kinzler, supported by T Scheid that township pay the Fireman's Association \$200 annually to install and remove the pier ladders at Forest Beach and Sunset Parks. Approved.
- *September meeting date: **Moved*** by P Bambrick, supported by B Wallace to change the September meeting date to the 12<sup>th</sup>. Approved.

**Announcements:**

- *Next meeting: 7/18/11*

**Guest Comments:**

- *Rich Quinn re: traffic speed on M-140 once construction workers go home.*

**Adjournment**

- ***Moved*** by V Kinzler, supported by J Matthews that the meeting be adjourned at 8:00 p.m. Approved.

Respectfully Submitted,

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Patricia Bambrick,  
Clerk

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Dan Hutchins,  
Supervisor