

WATERVLIET CHARTER TOWNSHIP

SPECIAL BOARD MEETING

Watervliet Charter Township Hall

November 4, 2011

Meeting called to order at 1:00 p.m. by D Hutchins, followed by the Pledge of Allegiance. Trustees in attendance: P Bambrick, D Hutchins, J Matthews, J Stepich, T Scheid and B Wallace.

Lift Station 3 Generator

- **Moved** by T Scheid, supported by J Stepich, to purchase and install a 36KW Generac generator at Lift Station 3 not to exceed \$26,000. AYE: B Wallace, J Matthews, J Stepich, T Scheid, P Bambrick, D Hutchins.
- Discussion was held regarding the disposition of two idle generators.

Joint City/Township Cemetery

- The recent audit indicated there was no liability insurance on the cemetery. It was recommended that the Township purchase the insurance and bill the City for one-half.
- Discussion followed on management of the joint cemetery and of the airport, citing the possibility that the Township manage the Airport and the City manage the Cemetery. No recommendation was made.

Hotel Tax

- T Scheid and Bob Wallace will research the possibility of imposing a hotel tax within the Township. They will report to the Board by January 2012.
- D Hutchins will check with the township attorney to find out what would need to be done from a legal standpoint.

Nature's Cove

- Developer Tony Floramo is asking to add four more homes, bringing the number up to 39. Township approval would be needed since the Consent Agreement from September 2008 limits Nature's Cove to 35 sites. No decision was made.

Uniforms

- 10 uniforms will be purchased for the zoning administrator. Anticipated cost will be around \$500.

Guest Comment

- H Bomke asked if a hotel tax could also be charged to dwellings rented out by the weekend or week.

Closed Session

- **Moved** by J Stepich, supported by T Scheid to move to closed session. Approved.
- **Moved** by T Scheid, supported by J Stepich to come out of closed session and reconvene the special board meeting. Approved.

Ordinance Enforcement

- B Wallace commented that it is difficult to read the ordinance enforcement officer's reports and asked if they could be done electronically.

Adjournment

- **Moved** by B Wallace, supported by J Stepich to adjourn the meeting at 2:08 p.m. Approved

Respectfully Submitted,

Patricia Bambrick, Clerk

Dan Hutchins, Supervisor

WATERVLIET CHARTER TOWNSHIP
SPECIAL BOARD MEETING
Watervliet Charter Township Hall
November 30, 2011

Meeting called to order at 10:00 a.m. by D Hutchins, followed by the Pledge of Allegiance. Trustees in attendance: P Bambrick, D Hutchins, J Matthews, J Stepich, T Scheid and B Wallace.

Cottage Grove Apartments

- **Moved** by T Scheid, supported by J Matthews to reduce Cottage Grove Apartments sewer bills by 50% for one year. AYE: J Stepich, T Scheid, B Wallace, J Matthews, P Bambrick, D Hutchins.

Alternative Energy Presentation

- Lou Gibson gave a presentation on Wind Energy as it may apply to the Township campus.

Budget

- A workshop to discuss the 2012-13 budget will be set for sometime in December.

Millage

- Millage renewals for Public Safety, Police Protection, Roads and the Library will be on the August primary ballot.

Ice Festival

- Dan has been asked to help find a location for the festival's snowmobile race.

Airport/Cemetery

- Discussion has been held with the City on the possibility of having the City manage the joint cemetery and the Township manage the airport, with auditing of each to be included in the appropriate entity's annual audit.

Sale of Township Property

- A policy has been written to cover the sale of property owned by the Township, said policy to be offered for approval at the December 19th meeting.

Fire Truck

- The Watervliet Fire Department is negotiating for the purchase of a ladder/pumper truck.

Closed Session

- **Moved** by J Stepich, supported by T Scheid to move to closed session. Approved.
- **Moved** by B Wallace, supported by J Stepich to come out of closed session and reconvene the special board meeting. Approved.

Branch Derby Drain

- Proposed work on the Drain by the Drain Commission should be paid for by the budgeted amount of \$25,000 over five years (\$5,000/year).

Adjournment

- **Moved** by J Matthews, supported by T Scheid to adjourn the meeting at 11:40 a.m. Approved

Respectfully Submitted,

Patricia Bambrick, Clerk

Dan Hutchins, Supervisor